



GUJARAT TECHNOLOGICAL UNIVERSITY

(Established Government of Gujarat under Gujarat Act No. : 20 of 2007)

(Accredited with A+ Grade by NAAC)

ગુજરાત ટેકનોલોજીકલ યુનિવર્સિટી

(ગુજરાત સરકારના ગુજરાત અધિનિયમ ક્રમાંક : ૨૦/૨૦૦૭ દ્વારા સ્થાપિત)

Ref: GTU/Admissions/2025-26/ 3969

Date: 21/05/2025

Guidelines for Admission in 1 Year – PG Diploma in Bioinformatics

Academic Year 2025-26

1. **Admissions to 1 Year PG Diploma in bioinformatics** program shall be given as under;
 - a) The approved seats shall be filled on the basis of merit list prepared by the GCAS (Gujarat Common Admission Service), Education Department, Government of Gujarat.
2. **Seats Available for Admission**
 - a) For the purpose of admission to 1 Year PG Diploma in Bioinformatics course, available seats shall include;
 - a. The SAST-GTU offers a 1 Year PG Diploma in Bioinformatics with 10 approved/sanctioned seats for the academic year. Out of these, the number of seats will be admitting through following bodies:
 - I. 10 seats will admit through the GCAS portal
3. **Eligibility for Admission**
 - a) To seek admission in 1 Year PG Diploma in Bioinformatics, a candidate shall have passed the qualifying examination (Bachelor's degree) in Biotechnology, Botany, Zoology, Pharmacy, Veterinary Sciences, Agricultural Science, Food Science, Medical Science, Biochemistry, Microbiology, Bioinformatics, Genetics, Molecular Biology OR any branch of Life Sciences with minimum of 45% marks in General Category (40% marks in case of Reserved Category), computed on the basis of grand total or, cumulative grade point average as shown in the mark sheet of the University (including practical marks). In case cumulative grade point average is shown in the mark sheet, the student shall be required to produce equivalence percentage certificate from the respective University.
 - b) Admissions will be done on the merit basis based on the marks of qualifying examination.
4. **Reservation of Seats**
 - a) For the purpose of admission, the seats shall be reserved for the candidates who are of Gujarat origin and falling under the following categories and in following proportion, namely;

i. Economically Weaker Section	:	10%
ii. Scheduled Castes	:	7%
iii. Scheduled Tribes	:	15%
iv. Socially and Educationally Backward Classes, including Widows and Orphan of any Caste	:	27%

Winner of : "4 Star rating in GSIRF (Gujarat State Institutional rating Framework) Published by KCG, Dept. of Education Govt. of Gujarat" ❖ "GTU Ranked 71 in Pharmacy Category in NIRF-2023" ❖ "Green University Accreditation in Platinum Ranking for 2021-2023" ❖ "1st rank Among All Universities in Gujarat 2020 by Uni Rank"

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- b) A candidate seeking admission on reserved seat shall be required to produce a Certificate of Caste / valid Income Certificate authorized by the competent authority. Provided that the candidate belonging to SEBC shall be required to produce a certificate to the effect of non-inclusion in Creamy Layer in addition to the caste certificate.
- c) Non-Creamy Layer Certificate must be obtained between June 2022 and June 2025, as certificates issued before June 2022 will consider outdated.
- d) As per the resolution of State Government EWS certificate will also only considered when it has been obtained within last three years.
- e) No caste certificate shall be valid unless it is duly stamped, signed and issued by the authority empowered by the Government of Gujarat.
- f) No certificate to the effect of non-inclusion in Creamy Layer shall be valid, unless it is duly stamped, signed and issued by the authority empowered by the Government of Gujarat.
- g) If a candidate of reserved category gets admission on unreserved seat in order of merits, he/she may be given admission on the unreserved seat according to his/her Preference and merit.
- h) The admission of a candidate from a reserved category on a reserved seat shall be valid subject to the verification of caste certificate issued to him/her by the authority empowered by the State Government in this behalf. In case the caste certificate is found to be invalid on verification, he/she shall not have right to claim his/her admission on a reserved seat and if he/she has already been granted admission, such admission shall be cancelled. Admission of such candidate may be continued in case of availability of vacant unreserved seats, subject to the condition of eligibility of merit.
- i) After granting admission to all the candidates of reserved categories on respective reserved seats, the reserved category seats remaining vacant shall be transferred to the other category as per Government of Gujarat norms.

5. Reservation For Physically Disabled Candidates:

Five percent (5%) of the available seats in each category shall be reserved, in accordance with the provisions of the section 32 of the rights of persons with Disabilities ACT, 2016 (49 of 2016) for the persons with benchmark disability who can perform the academic activities in the respective course. A candidate with disability shall have to submit certificate of disability issued and duly signed by the certifying authority.

Explanation: "person with disability" means a person suffering from not less than forty per cent (40%) of any disability as certified by a competent medical authority.

6. Reservation for the Children of Defense Personals and Ex-Servicemen:

- a) One percent (1%) of available seats subject to minimum of 1 seat shall be reserved for the children of Defense personnel and Ex-Servicemen, for admission.

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- b) A candidate claiming admission against Ex-Servicemen category shall be required to submit a certificate to that effect duly issued by the Director, Sainik Welfare Board, Gujarat State or by the District Sainik Welfare Officer. In-Service Defense personnel shall be required to submit certificate to that effect duly issued by the Commanding Officer of the respective unit in which they are serving.
- c) The seats remaining vacant against the category of Defense Personnel and Ex-Servicemen shall be filled up from the merit list of unreserved category candidates.
- d) The children of Defense Personnel and Ex-Servicemen of Gujarat origin shall be included under the reserved category specified in this rule, if they have passed the qualifying examination from the schools located outside the Gujarat State.

7. Registration for Admission:

- a) The GCAS (Gujarat Common Admission Service), Education Department, Government of Gujarat, by advertisement in the prominent newspapers/booklets/website widely circulated in the State.
- b) To get admission, a candidate shall fill-up the online form from the official GCAS portal.
- c) A candidate has to upload the self-attested copies of requisite certificates and testimonies as specified in the application form.
- d) Upon selection through merit, a candidate shall require to make payment of semester fee 13125/- (Rupees Thirteen thousand one hundred twenty-five only) to be paid online through the GTU-Online SBI Portal and make payment under "Tuition fees" with remark as SAST, PG Diploma in Bioinformatics. The details are available on the link: <http://gtu.ac.in/ImpCircular/SBIPayment%20Instructions.pdf>
- e) An acknowledgement receipt of the fees paid for the same shall be generated online. It is required to submit this payment receipt in Admin cell of School of Applied Sciences and Technology and a copy must be carried by the candidate at the time of counselling.
- f) Where a candidate has made more than one registration, the registration made at the latest stage shall be taken into consideration and the other registration shall be treated as cancelled.

8. Preparation of Merit List

- a) The merit list of the candidates, who have got their names registered under sub-rule 7(b) and who are found eligible for admission under these rules, shall be prepared by the GCAS and GTU admission committee, on the basis of Percentage of Total Aggregate Marks obtained in the qualifying examination (BSc. or equivalent).
- b) A common merit list shall be prepared for the students passed in various life science streams as mentioned in section 3(a) of this document. Merit list of the candidates belonging to the Reserved Category would be prepared separately.
- c) The criteria for deciding merit order in case of students having equal merit marks in qualifying examination (as per 3(a)) shall be in the following sequence, namely;
 - i. Percentage of marks obtained in H.S.C
 - ii. Percentage of marks obtained in Biology and Chemistry Subjects (Standard 12th - 10+2 Pattern)
 - iii. Date of Birth (Candidate who is older in age shall be given priority)



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9. Admission Procedure:

The admission procedure shall as per following:

- Students have to fill and lock their application forms within the timeline given by GCAS.
- A provisional merit list will be prepared by the respective Institute based on the merit list criteria and the Institute will upload the merit list on the GCAS portal within the timeline.
- Student can check the merit list on their GCAS dashboard.
- Students can contact respective institutes for any grievances within two days (or the time provided by the GCAS whichever is earlier) from the publication of the merit list.
- The institute has to publish the final merit list after clarification of any grievances within the next two days (or the time provided by the GCAS whichever is earlier).
- The institute has to display the Allotment of seats on the Institute website as well as upload the allotment list on the GCAS portal.
- The student has to report to the institute once the admission is offered to him by the Institute within the time given by the GCAS portal
- Students are required to report at the allotted institute for confirmation of admission and payment of the Semester I fees of Rs.13125/- within the time provided by the GCAS portal. To confirm the admission, the Student has to use the OTP, which will be sent to the student's registered mobile no. /Email.

SECOND PHASE:

- GCAS will provide the admitted student data/ vacant data after completion of the first phase.
- If student haven't got admitted in 1st phase, then the institute can offer admission to such students on the vacant seats of first phase.
- Institute will prepare the admission list and upload the updated merit list/Admission list on GCAS portal within two days (or the time provided by the GCAS whichever is earlier).
- Institute has to display Allotment of seats on Institute website as well upload the allotment list on GCAS portal.
- Students are required to report at the allotted institute for confirmation of admission and payment of the Semester I fees of Rs.13125/- within the time provided by the GCAS portal. To confirm the admission, Student has to use the OTP, which will be sent to the student's registered mobile no. /Email.
- Student who has already provided the admission in the first phase and has not confirmed his/her admission, is not eligible to get admission in the same course in same institute.

THIRD PHASE:

- GCAS will provide the admitted student data to institutes after completion of Second phase within two days from phase completion.
- Institute has to upload the vacant seat information on GCAS portal within two days. If Institute will not upload the vacant seats information on GCAS portal then it is considered that all seats of respective institute is filled.
- Students, who haven't got admission in both phases can change and update their choices on the GCAS portal.
- GCAS will send the updated students' data to all respective Institutes or Institute can download students' data from the Institute's dashboard.
- Institute has to display Allotment of seats on Institute website as well upload the allotment list on GCAS portal for third phase within the time provided by the GCAS.
- Students are required to report at the allotted institute for confirmation of admission and payment



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of the Semester I fees of Rs.13125/- within the time provided by the GCAS portal. To confirm the admission, the Student has to use the OTP, which will be sent to the student's registered mobile no. /Email.

- u) All Institutes / Students must need to obey the rules and regulations of the GCAS for admission as updated on a time-to-time basis. In case of any of the differences found in the timeline, institutes need to follow the updated timeline provided by GCAS.

10. Fees Payment

- A candidate who gets admission shall have to pay fees, as may be determined/ approved/ finalized by Gujarat Technological University for the concerned institute.
- In case the candidate who has paid the fees after getting admission and gets his/her admission Cancelled, provided that the seat vacated by him/her is filled by another candidate, shall be paid back the fees paid by him/her after the completion of admission process after a deduction of nominal administrative charges. In other case, all institutes and candidates has to follow UGC norms for fees refund in the case of admission cancellation.
- The fees should be collected semester wise by the institute.

11. List of required documents for final admission

The candidate shall upload the self-attested copies of the following documents namely;

- Marksheet : All the transcripts of Bachelor's*
- Marksheet : H.S.C. (Standard 12th - 10+2 Pattern)*
- Marksheet : S.S.C (Standard 10th)*
- Admission confirmation certificate/document issued by GCAS.
- Conversion Certificate of CGPA / Grade Point to Percentage, if applicable.
- Migration/Transfer Certificate.
- Caste certificate for a candidate belonging to Scheduled Castes (SC), Scheduled Tribes (ST) and Socially and Educationally Backward Classes (SEBC), issued by the authority empowered by the Government in this behalf, if applicable.
- Non-Creamy Layer (NCL) certificate of the family, issued within June 2022-2025, by the authority empowered by the Government in this behalf, if applicable [as per 4 (c & d)].
- Certificate of Physical Disability, issued and duly signed by the Civil Surgeon/Medical authority, in case of a Physically Handicapped candidate.
- Certificate of Ex-Serviceman, duly issued by the Director, Sainik Welfare Board Gujarat State or by the District Sainik Welfare Officer, if applicable.
- A copy of certificate of In-Serviceman duly issued by the Commanding Officer of the respective unit in which they are serving, if applicable.
- Such other certificates as the GTU Admission Committee deem necessary.

* All attempt(s) certificate(s) are required in case of more than one trial in Bachelor's and/or S.S.C and/or H.S.C. Examination(s)

- 12. Ineligibility for admission on production of false documents** - All the original documents are to be verified at the time of commencement of classes at the allotted institute, if any document(s) is/are found incorrect/false, the admission will be cancelled. Also legal actions will be taken against the student submitting false documents.



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13. Vacant Seats:

In case the seats remain vacant after the completion of all phases of the admission process, such vacant seats shall be displayed on the official website as per guidelines of GCAS.

14. Penalty

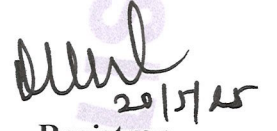
- Breach of any of the provisions of reservation (GoG & GoI) and admission guidelines provided by GCAS/GTU, shall be liable for penalty.
- Fail to comply of any of the admission timeline/rules of GTU / GCAS shall lead to a penalty as per the penalty clause. (Ref. no.- GTU/Academic/GCAS/2025/1815 [dated: 10/03/2025]) (Refer: https://s3-ap-southeast-1.amazonaws.com/gtusitecirculares/uploads/GCAS-10-03-2025_518826.pdf)

15. Interpretation:

In implementation of the provisions of these rules, if any difficulty or question arises as to the interpretation of any provision, the decision of the Admission committee, Gujarat Technological University shall remain final.

Key Dates for Admission Process will be uploaded on the Gujarat Technological University/Institute's website and GCAS Portal.

All the above information is for reference only and subject to change.


29/5/25
Registrar